

**From:** [Murray, Cheryl](#)  
**To:** [Barber, Delores](#); [Tyler, Tom](#)  
**Cc:** [Myers, Kevin](#); [Stewart, Neil](#); [Reese, Recie](#); [Malloy, Ruth](#); [Dixon, Diane](#); [Syed, Hamaad](#); [Sirmons, Chandler](#); [Stewart, Neil](#)  
**Subject:** RE: OCSPP AA Suite - Room (b) (7)(F)  
**Date:** Friday, November 5, 2021 6:06:00 PM  
**Attachments:** [image001.png](#)

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Good Evening Delores and Tom,  
I will cancel the meeting with ALG scheduled for Tuesday, November 16. Thanks!  
Cheryl D. Murray  
Building Manager  
Ronald Reagan Building, Room (b) (7)(F)  
(202) 564-3003 (Office)  
(202) 510-3395 (Cell)  
(202) 564-2590 (Fax)

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**From:** Barber, Delores <barber.delores@epa.gov>  
**Sent:** Friday, November 05, 2021 5:43 PM  
**To:** Tyler, Tom <Tyler.Tom@epa.gov>  
**Cc:** Murray, Cheryl <Murray.Cheryl@epa.gov>; Myers, Kevin <Myers.Kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Reese, Recie <Reese.Recie@epa.gov>; Malloy, Ruth <malloy.ruth@epa.gov>; Dixon, Diane <Dixon.Diane@epa.gov>; Syed, Hamaad <Syed.Hamaad@epa.gov>; Sirmons, Chandler <Sirmons.Chandler@epa.gov>  
**Subject:** RE: OCSPP AA Suite - Room (b) (7)(F)  
**Importance:** High

Hi Everyone,

**We are cancelling the meeting with the ALG- Drapery Company's interior designer** on-site on Tuesday, November 16 between 9:00 – 10:30 to take measurements of the windows in the AA Suite Room (b) (7)(F). And won't be looking at fabric samples for new curtains or cornice boards. So, Tom won't be in the building that day.

We'll continue to work with building services to determine where the water leak is coming from in that Suite and attempt to stop it. And then, perhaps in the future, look into drapery cleaning.

Thank you all for your help and support on this. We will be back in touch soon.

Best,

Delores

Delores Barber, Director

OCSPP/OPS/ITRMD

US Environmental Protection Agency

1200 Pennsylvania Avenue, NW

Washington, DC 20460

571-289-9005

*Pronouns: She/Her*

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**From:** Tyler, Tom <[Tyler.Tom@epa.gov](mailto:Tyler.Tom@epa.gov)>  
**Sent:** Friday, November 5, 2021 4:58 PM  
**To:** Barber, Delores <[barber.delores@epa.gov](mailto:barber.delores@epa.gov)>  
**Cc:** Murray, Cheryl <[Murray.Cheryl@epa.gov](mailto:Murray.Cheryl@epa.gov)>; Myers, Kevin <[Myers.Kevin@epa.gov](mailto:Myers.Kevin@epa.gov)>; Stewart, Neil <[Stewart.Neil@epa.gov](mailto:Stewart.Neil@epa.gov)>; Reese, Recie <[Reese.Recie@epa.gov](mailto:Reese.Recie@epa.gov)>; Malloy, Ruth

<[malloy.ruth@epa.gov](mailto:malloy.ruth@epa.gov)>; Dixon, Diane <[Dixon.Diane@epa.gov](mailto:Dixon.Diane@epa.gov)>

**Subject:** RE: OCSPP AA Suite - Room (b) (7)(F)

Delores –

Thank you. I'm not sure what's involved with the curtain work – in this case to repair water damage (i.e. restoring office to same state as before damage). Do you know if there's someone in OMS (or OGC?) with whom we should check on which such expenses accrue toward that \$5K limit? Just want to be sure there's no confusion/concern later, etc.

I don't expect we're necessarily familiar w/that in OCSPP as I don't know when last any such work was done.

Thanks!

Tom

**Tom Tyler Chief of Staff**

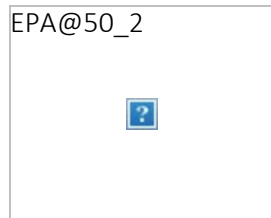
**Office of Chemical Safety and Pollution Prevention**

**United States Environmental Protection Agency**

1200 Pennsylvania Avenue NW (MC 7101M), Washington, DC 20460

he/him/his w202.566.0808 c202.770.6608 [tyler.tom@epa.gov](mailto:tyler.tom@epa.gov) OCSPP/IO (b) (7)(F) East

EPA@50\_2



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**From:** Barber, Delores <[barber.delores@epa.gov](mailto:barber.delores@epa.gov)>

**Sent:** Friday, November 5, 2021 4:34 PM

**To:** Tyler, Tom <[Tyler.Tom@epa.gov](mailto:Tyler.Tom@epa.gov)>

**Cc:** Murray, Cheryl <[Murray.Cheryl@epa.gov](mailto:Murray.Cheryl@epa.gov)>; Myers, Kevin <[Myers.Kevin@epa.gov](mailto:Myers.Kevin@epa.gov)>; Stewart, Neil <[Stewart.Neil@epa.gov](mailto:Stewart.Neil@epa.gov)>; Reese, Recie <[Reese.Recie@epa.gov](mailto:Reese.Recie@epa.gov)>; Malloy, Ruth <[malloy.ruth@epa.gov](mailto:malloy.ruth@epa.gov)>; Dixon, Diane <[Dixon.Diane@epa.gov](mailto:Dixon.Diane@epa.gov)>

**Subject:** Re: OCSPP AA Suite - Room (b) (7)(F)

Hi Tom, the dollar limitation for office improvements for political appointees can not exceed in total \$5000. Hope this helps.

Thanks,

Delores

Sent from my iPhone

On Nov 5, 2021, at 3:33 PM, Tyler, Tom <[Tyler.Tom@epa.gov](mailto:Tyler.Tom@epa.gov)> wrote:

Cheryl – I will. Thank you!

Delores – [Next week] Please remind me, or direct me whom to contact (or that you don't know, which is fine) the limitations on furnishings, etc., for offices of political appointees and how we can be sure improvements – even such as this basic, needed one – are well w/in compliance. Thank you!

**Tom Tyler Chief of Staff**

**Office of Chemical Safety and Pollution Prevention**

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he/him/his w202.566.0808 c202.770.6608 [tyler.tom@epa.gov](mailto:tyler.tom@epa.gov) OCSPP/IO (b) (7)(F)

East

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**From:** Murray, Cheryl <[Murray.Cheryl@epa.gov](mailto:Murray.Cheryl@epa.gov)>

**Sent:** Friday, November 5, 2021 3:17 PM

**To:** Barber, Delores <[barber.delores@epa.gov](mailto:barber.delores@epa.gov)>; Reese, Recie <[Reese.Recie@epa.gov](mailto:Reese.Recie@epa.gov)>;  
Tyler, Tom <[Tyler.Tom@epa.gov](mailto:Tyler.Tom@epa.gov)>

**Cc:** Myers, Kevin <[Myers.Kevin@epa.gov](mailto:Myers.Kevin@epa.gov)>; Stewart, Neil <[Stewart.Neil@epa.gov](mailto:Stewart.Neil@epa.gov)>

**Subject:** OCSPP AA Suite - Room (b) (7)(F)

The ALG- Drapery Company's interior designer will be on-site on Tuesday, November 16 between 9:00 – 10:30 to take measurements of the windows in the AA Suite Room (b) (7)(F). I asked that they bring fabric samples for new curtains and the cornice boards.

Tom, please let me know if you will be in the building that day. Thanks!

Cheryl D. Murray

Building Manager

Ronald Reagan Building, Room (b) (7)(F)

(202) 564-3003 (Office)

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(202) 564-2590 (Fax)